



Offer Letter

Date: 10.06.22

To,

Himanshi Awasthi

6/129/29/80 ,Amadkarpuram,
Awavikas-3,Panki Road,
Kalyanpur,Kanpur
UP-208017.

Dear Himanshi,

We are pleased to offer you an appointment in our organization as **Intern** with effect from **13th June 2022**.

You will be based in our **Noida** office.

Your CTC will be Rs. **1,80,000 Per Annum** .

Incentives are additional which may be paid according to company policy from time to time.

Your offer has been made, based on the information furnished by you. However, if there is any discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

You are required to carry copy of the below mentioned documents: -

- Last Drawn Salary Slip
- Copy of Appointment Letter
- Educational Qualification Certificates
- 4 Passport size photographs
- Experience/Relieving certificate
- Residence Proof Temp/ Permanent
- Photo Id proof

We congratulate you on your appointment and wish you a long and successful career with us. We assure you of our support for your professional development and growth.

Yours truly,

VARSHA BAHUGUNA BANSAL
SENIOR MANAGER-HUMAN RESOURCE
SPECTRUM TALENT MANAGEMENT



Please Note :

- 1) All payments are subject to the provisions of Income Tax Act.
- 2) Management salaries are confidential and in case you need further clarifications, please contact the HR manager.
- 3) Any changes in government regulations may affect the CTC
- 4) Over & above you will be covered in company's medical insurance subject to a limit of Rs 50,000/- as defined by the policy.